

Monthly Activity Summary

March 2012 Primary activity this month was review of Board
Actual presentation materials regarding bond refinancing and next issue, and drafting of the quarterly status report.

- Meeting Attendance:
 - Construction Subcommittee – Small Business Outreach and i21 presentation
 - MRR Ad Hoc Subcommittee – Discussions with PPO regarding Deferred Maintenance & MRR programs, and Annual MRR Plan
 - Exec/Governance Subcommittee Mtg – Monthly Activity Report
 - Audit Subcommittee – no meeting
 - ICOC – Oct-Dec 2011 ICOC Quarterly Report, i21 Update, update on bond issuance & refinancing analysis
 - Finance, Planning & Controls Subcommittee – no meeting
- Reviews & Reports:
 - Review of 27-Mar Board Presentation – New Money Issue, Prop S Update, Five-Year Schedule scenarios *
 - Quarterly Status Report – draft Jan-Mar 2012 status report
 - Site Visits – draft of site visit to Kate Sessions Elementary due

NOTE: * PropMM bonds were refinanced and a new tax reserve account set-up at county to ensure tax rates do not exceed promised amounts. Three scenarios for bond issues were presented for 25-year, 30-year and 40-year bond maturity dates.

April 2012 Primary activity this month was drafting an ICOC letter to
Projected the Board of education regarding the possible late buy of i21 netbooks* and printers due to slow down of bond issues.

- Meeting Attendance:
 - Exec/Governance Subcommittee Mtg – monthly activity report, Jan-Mar 2012 Quarterly Update draft report.
 - Construction Subcommittee – draft of site visit to Kate Sessions Elementary due
 - Audit Subcommittee – TBD
 - ICOC – Jan-Mar 2012 ICOC Quarterly Report
 - Finance, Planning & Controls Subcommittee – TBD
- Reviews & Reports:
 - n/a

Prop S ICOC - ICOC Consultant

Status Summary by Task

Data Date: 3/31/2012

25% of contract elapsed

Agreement No. PS-12-0076-02 9/27/2011 till 9/27/2013

Authorized Amounts		Remaining
Task Description	Total Contract	Remaining Against Task
Task 1a) - ICOC Mtgs	20,000.00	16,981.25
Task 1b) - Sub' Mtgs	36,000.00	31,587.50
Task 1c) - Board/Spec Mtgs	15,000.00	15,000.00
Task 2a) - Mandated Reviews	32,000.00	29,332.50
Task 2b) - On-site Reviews	12,600.00	11,243.75
Task 2c) - Prgm Mgmt Reviews	8,000.00	7,783.75
Task 2d) - Proj Review/Eval	7,000.00	6,825.00
Task 3a) - Quarterly Reports	24,000.00	21,081.25
Task 3b) - Annual Report	21,000.00	12,962.50
Task 3c) - Reimbursable Costs	12,000.00	6,863.47
Totals	187,600.00	159,660.97

Expenditures			This Period
Task Description	Expenditures to Date	% of Auth'	This Billing
Task 1a) - ICOC Mtgs	3,018.75	15%	-
Task 1b) - Sub' Mtgs	4,412.50	12%	525.00
Task 1c) - Board/Spec Mtgs	-	0%	-
Task 2a) - Mandated Reviews	2,667.50	8%	743.75
Task 2b) - On-site Reviews	1,356.25	11%	-
Task 2c) - Prgm Mgmt Reviews	216.25	3%	-
Task 2d) - Proj Review/Eval	175.00	3%	-
Task 3a) - Quarterly Reports	2,918.75	12%	707.50
Task 3b) - Annual Report	8,037.50	38%	-
Task 3c) - Reimbursable Costs	5,136.53	43%	5,136.53
Totals	27,939.03	15%	7,112.78

